



To: All Vendors, All Personnel

From: Jacob Brown, Purchasing Department, Collins Machine Works

Subj: Subcontractor Requirements for the Receipt of DoD-controlled Information

All Concerned,

In order to comply with the requirements of the International Trafficking in Arms Regulation (ITAR) and the contractual requirements of our customers, Collins Machine Works (CMW) has established the following requirements for vendors to receive DoD and export-controlled information:

1. Vendors must have a compliant ITAR program, and be registered with the Directorate of Defense Trade Controls (DDTC).
2. Vendors must be registered with the Defense Logistics Agency (DLA) Joint Certification Program (JCP).
3. Vendors must complete the CMW provided form "Vendor Disclosure of Foreign Ownership, Control, or Influence"

Please note that vendors that do not provide defense related products or services, or vendors that do not need to access controlled information to provide said products or services are exempt from these requirements unless informed otherwise.

Best Regards,

Jacob Brown

Purchasing Department

Collins Machine Works